

**MINUTES OF MEETING
POLLARD ROAD
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Pollard Road Community Development District was held on Wednesday, **October 26, 2022** at 9:39 a.m. at 346 E. Central Ave., Winter Haven, Florida.

Present and constituting a quorum were:

Rennie Heath	Chairman
Lauren Schwenk	Vice Chairperson
Jessica Kowalski	Assistant Secretary
Bobbie Henley	Assistant Secretary
Chuck Cavaretta <i>via Zoom</i>	Assistant Secretary

Also, present were:

Jill Burns	District Manager, GMS
Roy Van Wyk	District Counsel, KE Law
Rey Malave	District Engineer, Dewberry

The following is a summary of the discussions and actions taken at the October 26, 2022 Pollard Road Community Development District's Regular Board of Supervisor's Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order at 9:39 p.m. Four Supervisors were in attendance at the meeting constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

There were no members of the public present.

THIRD ORDER OF BUSINESS

Organizational Matters

A. Administration of Oath to Newly Appointed Supervisor

Ms. Burns stated that Mr. Chuck Cavaretta had not been sworn in, so he could not vote remotely today. She noted that they could swear him in prior to the next meeting or she could leave

October 26, 2022

Pollard Road CDD

an oath for the next time he was in the office. Mr. Cavaretta responded that if she would leave the oath for the next time he was in the office, he would execute and get it to her.

B. Consideration of Resolution 2022-39 Appointing Assistant Secretary (Tabled from July 27, 2022 Meeting)

Ms. Burns stated that this resolution would appoint Mr. Chuck Cavaretta as an Assistant Secretary.

On MOTION by Mr. Heath, seconded by Ms. Schwenk, with all in favor, the Resolution 2022-39 Appointing Mr. Chuck Cavaretta as an Assistant Secretary, was approved.

FOURTH ORDER OF BUSINESS

Approval of Minutes of the July 27, 2022 Board of Supervisors Meetings

Ms. Burns asked for changes or corrections to the July 27, 2022 Board of Supervisors meeting minutes. The Board had no changes to the minutes.

On MOTION by Ms. Schwenk, seconded by Mr. Heath, with all in favor, the Minutes of the July 27, 2022 Board of Supervisors Meetings, were approved.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2023-01 Ratifying the Fiscal Year 2023 Meeting Schedule

Ms. Burns explained that this would be their regular fourth Wednesday at 9:30 a.m. meeting schedule.

On MOTION by Mr. Heath, seconded by Ms. Kowalski, with all in favor, Resolution 2023-01 Ratifying the Fiscal Year 2023 Meeting Schedule, was approved.

SIXTH ORDER OF BUSINESS

Appointment of Audit Committee

Ms. Burns suggested that the Board appoint themselves as the Audit Committee.

On MOTION by Mr. Heath, seconded by Ms. Schwenk, with all in favor, Appointing the Board as the Audit Committee, was approved.

October 26, 2022

Pollard Road CDD

SEVENTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Van Wyk had nothing to report.

B. Engineer

Mr. Malave had nothing to report.

C. District Manager’s Report

i. Approval of Check Register

Ms. Burns presented the check register through the end of September totaling \$7,924.03.

On MOTION by Mr. Heath, seconded by Ms. Schwenk, with all in favor, the Check Register for \$7,924.03, was approved.

ii. Balance Sheet and Income Statement

Ms. Burns noted these were the unaudited financials through September. No action is required by the Board.

iii. Ratification of Fiscal Year 2022 Funding Request #2

Ms. Burns presented Fiscal Year 2022 Funding Request #2

On MOTION by Mr. Heath, seconded by Ms. Schwenk, with all in favor, the Fiscal Year 2022 Funding Request #2, was ratified.

iv. Consideration of Fiscal Year 2023 Funding Request #1

Ms. Burns presented Fiscal Year 2023 Funding Request #1.

On MOTION by Mr. Heath, seconded by Ms. Schwenk, with all in favor, the Fiscal Year 2023 Funding Request #1, was approved.

EIGHTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

NINTH ORDER OF BUSINESS

Supervisors Requests and Audience Comments

October 26, 2022

Pollard Road CDD

There being none, the next item followed.

TENTH ORDER OF BUSINESS

Adjournment

Ms. Burns noted that the next meeting was on the day before Thanksgiving, and she suggested cancelling it.

On MOTION by Mr. Heath, seconded by Ms. Kowalski, with all in favor, the meeting was adjourned.

Jill Burns

Secretary/Assistant Secretary

Rennie Heath

Chairman/Vice Chairman