

**MINUTES OF MEETING  
POLLARD ROAD  
COMMUNITY DEVELOPMENT DISTRICT**

The Audit Committee meeting of the Pollard Road Community Development District was held on Wednesday, **December 21, 2022** at 1:36 p.m. at 346 E. Central Ave., Winter Haven, Florida.

Present as the Audit Committee were:

Rennie Heath  
Lauren Schwenk *via Zoom*  
Jessica Kowalski  
Bobbie Henley  
Chuck Cavaretta *via Zoom*

Also, present were:

Jill Burns (GMS)  
Lisa Kelley *via Zoom* (Dewberry Engineers)  
Lauren Gentry (KVW Law)

*The following is a summary of the discussions and actions taken at the December 21, 2022 Pollard Road Community Development District's Audit Committee Meeting.*

**FIRST ORDER OF BUSINESS**

**Roll Call**

Ms. Burns called the meeting to order and called the roll.

**SECOND ORDER OF BUSINESS**

**Public Comment Period**

There were no members of the public present for the meeting.

**THIRD ORDER OF BUSINESS**

**Review of Proposals and Tally of Audit Committee Members Rankings**

- A. Carr, Riggs & Ingram (CRI)**
- B. DiBartolomeo, McBee, Hartley & Barnes**
- C. Grau & Associates**

Ms. Burns noted that they received three proposals. Mr. Heath reviewed and ranked the three proposals stating that of all three of the auditors received 20 points all the way across the

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Board on all four of the areas. He noted the only difference that they had was on price in which Carr, Riggs & Ingram (CRI) scored 18 points out 20 points because their cost was \$5,000 for the auditor, DiBartolomeo, McBee, Hartley & Barnes scored 20 points with their price being \$2,850, and Grau & Associates scored 19 points because their price for the audit was \$3,000. He stated that the total points for DiBartolomeo, McBee, Hartley & Barnes was 100 points, Grau & Associates was 99 points, and Carr, Riggs & Ingram was 98 points. He further explained that DiBartolomeo, McBee, Hartley & Barnes ranked #1, Grau & Associates ranked #2, and Carr, Riggs & Ingram ranked #3. Ms. Burns stated that the Audit Committee had the ability to do their own rankings, or they could accept the rankings that Mr. Heath just reviewed. The Audit Committee decided to accept the rankings that Mr. Heath reviewed.

On MOTION by Ms. Kowalski, seconded by Ms. Henley, with all in favor, the Tally of the Audit Committee Members Rankings with DiBartolomeo, McBee, Hartley & Barnes ranked #1 with 100 points, Grau & Associates ranked #2 with 99 points, and Carr, Riggs & Ingram ranked #3 with 98 points, was approved.

**FOURTH ORDER OF BUSINESS**

**Adjournment**

Ms. Burns adjourned the meeting.

On MOTION by Mr. Heath, seconded by Ms. Henley, with all in favor, the meeting was adjourned.

*Jill Burns*

Secretary/Assistant Secretary

*Rennie Heath*

Chairman/Vice Chairman