

**MINUTES OF MEETING
POLLARD ROAD
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Pollard Road Community Development District was held on Wednesday, **April 26, 2023** at 9:32 a.m. at 346 E. Central Ave., Winter Haven, Florida.

Present and constituting a quorum were:

Jessica Kowalski	Assistant Secretary
Bobbie Henley	Assistant Secretary
Chuck Cavaretta	Assistant Secretary

Also, present were:

Jill Burns	District Manager, GMS
Jennifer Kilinski	District Counsel, KVW Law
Rey Malave <i>via Zoom</i>	District Engineer, Dewberry
Molly Banfield <i>via Zoom</i>	District Engineer, Dewberry

The following is a summary of the discussions and actions taken at the April 26, 2023 Pollard Road Community Development District's Regular Board of Supervisor's Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order. Three Supervisors were in attendance at the meeting constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

There were no members of the public present.

THIRD ORDER OF BUSINESS Approval of Minutes of the December 21, 2022 Audit Committee and Board of Supervisors Meetings

Ms. Burns asked for changes or corrections to the December 21, 2022 Board of Supervisors meeting or Audit Committee meeting minutes. The Board had no changes to the minutes.

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On MOTION by Ms. Kowalski, seconded by Mr. Cavaretta, with all in favor, the Minutes of the December 21, 2022 Board of Supervisors Meeting and Audit Committee Meeting, were approved.

FOURTH ORDER OF BUSINESS

Consideration of Resolution 2023-02 Approving the Proposed Fiscal Year 2023/2024 Budget (Suggested Date: July 26, 2023) and Setting the Public Hearing to Adopt the Fiscal Year 2023/2024 Budget

Ms. Burns presented Resolution 2023-02 to the Board. She stated that based on the development timelines that they have on this resolution, they don't anticipate any field or amenity expenses coming online in the next year. She noted that in this resolution was the admin portion of the budget, which was left essentially the same as the current year with no changes. They did include a field contingency as well as funds for a playground lease. She explained that this was contemplated to be developer funded, so those funds would not be billed unless they are actually incurred. She stated that she would be happy to answer any questions that anyone might have. This resolution will set the public hearing on the budget for July 26, 2023 at 9:30 a.m. in the same location.

On MOTION by Mr. Cavaretta, seconded by Ms. Kowalski, with all in favor, Resolution 2023-02 Approving the Proposed Fiscal Year 2023/2024 Budget and Setting the Public Hearing to Adopt the Fiscal Year 2023/2024 Budget for July 26, 2023 at 9:30 a.m., was approved.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2023-03 Authorizing Bank Account Signatories

Ms. Burns presented Resolution 2023-03 to the Board. She stated that these appointed certain offices of the District rather than certain people as signers on the account. In the event that those change, they can provide this resolution to the bank.

On MOTION by Ms. Henley, seconded by Ms. Kowalski, with all in favor, Resolution 2023-03 Authorizing Bank Account Signatories, was approved.

SIXTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Ms. Kilinski had nothing to report to the Board.

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B. Engineer

Ms. Banfield and Mr. Malave had nothing to report.

C. District Manager's Report

i. Approval of Check Register

Ms. Burns presented the check register to the Board.

On MOTION by Mr. Cavaretta, seconded by Ms. Kowalski, with all in favor, the Check Register, was approved.

ii. Balance Sheet and Income Statement

Ms. Burns noted these were the unaudited financials through March 31st and no action was required by the Board.

EIGHTH ORDER OF BUSINESS

Other Business

There being no comments, the next item followed.

EIGHTH ORDER OF BUSINESS

Supervisors Requests and Audience Comments

There being no comments, the next item followed.

NINTH ORDER OF BUSINESS

Adjournment

On MOTION by Ms. Kowalski, seconded by Mr. Cavaretta, with all in favor, the meeting was adjourned.

Jill Burns

Secretary/Assistant Secretary

Rennie Heath

Chairman/Vice Chairman