

*Pollard Road
Community Development District*

Meeting Agenda

January 24, 2024

AGENDA

Pollard Road

Community Development District

219 E. Livingston St., Orlando, Florida 32801

Phone: 407-841-5524 – Fax: 407-839-1526

January 17, 2024

**Board of Supervisors
Pollard Road
Community Development District**

Dear Board Members:

A regular Board of Supervisors meeting of the **Pollard Road Community Development District** will be held on **Wednesday, January 24, 2024 at 9:30 AM** at **346 E. Central Ave., Winter Haven, FL 33880.**

Zoom Video Link: <https://us06web.zoom.us/j/81735603473>

Zoom Call-In Number: 1-646-876-9923

Meeting ID: 817 3560 3473

Following is the advance agenda for the meeting:

Board of Supervisors Meeting

1. Roll Call
2. Public Comment Period (¹Speakers will fill out a card and submit it to the District Manager prior to the beginning of the meeting)
3. Approval of Minutes of the July 26, 2023 Board of Supervisors Meeting
4. Consideration of Notice of RFP for District Construction Services and Approval of Evaluation Criteria
5. Consideration of 2024 Data Sharing and Usage Agreement with Polk County Property Appraiser
6. Staff Reports
 - A. Attorney
 - B. Engineer
 - C. District Manager's Report
 - i. Approval of Check Register
 - ii. Balance Sheet & Income Statement
7. Other Business
8. Supervisors Requests and Audience Comments
9. Adjournment

¹ Comments will be limited to three (3) minutes

MINUTES

**MINUTES OF MEETING
POLLARD ROAD
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Pollard Road Community Development District was held on Wednesday, **July 26, 2023** at 9:33 a.m. at 346 E. Central Ave., Winter Haven, Florida.

Present and constituting a quorum were:

Rennie Heath	Chairman
Bobbie Henley	Assistant Secretary
Chuck Cavaretta	Assistant Secretary

Also, present were:

Jill Burns	District Manager, GMS
Roy Van Wyk	District Counsel. Kilinski Van Wyk
Chace Arrington <i>via Zoom</i>	District Engineer, Dewberry
Lisa Kelly <i>via Zoom</i>	District Engineer, Dewberry

The following is a summary of the discussions and actions taken at the July 26, 2023 Pollard Road Community Development District's Regular Board of Supervisor's Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order. Three Supervisors were in attendance at the meeting constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

There were no members of the public present.

THIRD ORDER OF BUSINESS

**Approval of Minutes of the April 26, 2023
Board of Supervisors Meetings**

Ms. Burns asked for changes or corrections to the April 26, 2023 Board of Supervisors meeting minutes. The Board had no changes to the minutes.

On MOTION by Mr. Heath, seconded by Mr. Cavaretta, with all in favor, the Minutes of the April 26, 2023 Board of Supervisors Meeting, were approved.

FOURTH ORDER OF BUSINESS Public Hearing

A. Public Hearing on the Adoption of the Fiscal Year 2024 Budget

Ms. Burns stated that this public hearing was advertised in the paper. She asked for a motion to open the public hearing.

On MOTION by Mr. Heath, seconded by Mr. Cavaretta, with all in favor, Opening the Public Hearing, was approved.

Ms. Burns stated that there were no members of the public present at this time and no members of the public joining via Zoom. She asked for a motion to close the public hearing.

On MOTION by Ms. Henley, seconded by Mr. Heath, with all in favor, Closing the Public Hearing, was approved.

i. Consideration of Resolution 2023-04 Adopting the District’s Fiscal Year 2024 Budget and Appropriating Funds

Ms. Burns stated that this resolution was in the agenda package for review. She noted that there were no changes to this budget since the Board saw it last time. It’s primarily admin and they have some field contingencies listed as well based on the development plans. She explained that it was developer funding and would only be billed as incurred.

On MOTION by Mr. Heath, seconded by Mr. Cavaretta, with all in favor, Resolution 2023-04 Adopting the District’s Fiscal Year 2024 Budget and Appropriating Funds, was approved.

ii. Consideration of Fiscal Year 2023/2024 Developer Funding Agreement

Ms. Burns stated that this Funding Agreement was with Highland Cassidy, LLC and this entity would fund the operations and maintenance of the District based on the budget just adopted.

On MOTION by Mr. Heath, seconded by Mr. Cavaretta, with all in favor, the Fiscal Year 2023/2024 Developer Funding Agreement, was approved.

FIFTH ORDER OF BUSINESS

**Consideration of Resolution 2023-05
Designation of a Regular Monthly Meeting
Date, Time, and Location for Fiscal Year 2024**

Ms. Burns presented Resolution 2023-05 to the Board. She stated that they were proposing to keep the schedule the same.

On MOTION by Mr. Heath, seconded by Mr. Cavaretta, with all in favor, Resolution 2023-05 Designation of a Regular Monthly Meeting Date, Time, and Location for Fiscal Year 2024, was approved.

SIXTH ORDER OF BUSINESS

**Consideration of Resolution 2023-06
Appointing an Assistant Treasurer**

Ms. Burns stated that this resolution would appoint Darrin Mossing, Sr. as an Assistant Treasurer of the District.

On MOTION by Mr. Heath, seconded by Mr. Cavaretta, with all in favor, Resolution 2023-06 Appointing Darrin Mossing, Sr. as an Assistant Treasurer of the District, was approved.

SEVENTH ORDER OF BUSINESS

Acceptance of the Fiscal Year 2022 Audit Report

Ms. Burns stated that on page 24 of the agenda package was the report to management, which summarizes the report. She noted that this was a clean audit and was submitted to the state prior to the June 30th deadline.

On MOTION by Mr. Cavaretta, seconded by Ms. Henley, with all in favor, Accepting the Fiscal Year 2022 Audit Report, was approved.

EIGHTH ORDER OF BUSINESS

Staff Reports

A. Attorney

i. Memo Regarding Ethics Training for Elected Officials

Mr. Van Wyk stated that the memorandum regarding the training for conflict of interest was in the agenda package for review.

B. Engineer

Mr. Arrington stated that the Annual Engineering Report should have been submitted. He offered to take any questions from the Board. Hearing no comments, the next item followed.

C. District Manager’s Report

i. Approval of Check Register

Ms. Burns presented the check register totaling \$18,211.49 from April through July.

On MOTION by Ms. Henley, seconded by Mr. Cavaretta, with all in favor, the Check Register, was approved.

ii. Balance Sheet and Income Statement

Ms. Burns noted these were the unaudited financials through June and no action was required by the Board.

iii. Presentation of Number of Registered Voters - 0

Ms. Burns stated that there were no registered voters within the community.

NINTH ORDER OF BUSINESS

Other Business

There being no comments, the next item followed.

TENTH ORDER OF BUSINESS

Supervisors Requests and Audience Comments

There being no comments, the next item followed.

ELEVENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Heath, seconded by Mr. Cavaretta, with all in favor, the meeting was adjourned.

Secretary/Assistant Secretary

Chairman/Vice Chairman

SECTION IV

**POLLARD ROAD COMMUNITY DEVELOPMENT DISTRICT
REQUEST FOR PROPOSALS FOR CONSTRUCTION SERVICES
FOR THE FEAGIN SUBDIVISION WITHIN THE DISTRICT**

**MASTER PROJECT IMPROVEMENTS INCLUDING OFFSITE UTILITIES
POLK COUNTY, FLORIDA**

Notice is hereby given that the Pollard Road Community Development District (“**District**”) will receive proposals for the following District project:

**MASTER INFRASTRUCTURE INCLUDING STORMWATER MANAGEMENT, UTILITIES,
ROADWAY AND OFFSITE UTILITIES FOR FEAGIN SUBDIVISION**

The Project Manual will be available beginning **Friday, February 2, 2024, at 8:00 AM EST** at the offices of the Project Engineer, Absolute Engineering, Inc., located at 1000 N. Ashley Drive, Suite 925, Tampa, Florida 33602 (“**District Engineer’s Office**”) or by calling (813) 221-1516, or emailing heatherw@absoluteng.com. Please contact Heather Wertz to be added to the pre-bid meeting communication. The “**Project Manual**,” consists of instructions to Proposers, technical information, contract forms, Proposal forms, construction plans, and other materials.

The District reserves the right to reject any and all Proposals, make modifications to the work, award the contracts in whole or in part with or without cause, and waive minor or technical irregularities in any Proposal, as it deems appropriate, and if the District determines in its discretion that it is in the District’s best interests to do so. Each proposal shall be accompanied by a proposal guarantee in the form of a proposal bond or certified cashier’s check in an amount equal to five percent (5%) of the total bid to be retained in the event the successful proposer fails to execute a contract with the District or fails to file the requisite Performance and Payment Bonds for the full amount of the contract and insurance within fourteen (14) calendar days after the receipt of the Notice of Award.

Any protest of the Project Manual, including, but not limited to the terms and specifications, must be filed with the District within 72 hours of posting of the Project Manual, together with a protest bond in a form acceptable to the District and in the amount of \$150,000. In the event the protest is successful, the protest bond shall be refunded to the protestor. In the event the protest is unsuccessful, the protest bond shall be applied towards the District’s costs, expenses and attorney’s fees associated with hearing and defending the protest. Failure to timely file a protest, or failure to timely post a protest bond, will result in a waiver under Chapter 190, *Florida Statutes*, and other law.

Ranking of proposals will be made on the basis of qualifications according to the evaluation criteria contained within the Project Manual; however, please note that proposals received from firms failing to meet the following minimum qualifications/requirements will not be considered or evaluated: (1) Proposer will have constructed three (3) improvements similar in quality and scope with a minimum of \$1,000,000 in total volume construction cost within the last five (5) years; (2) Proposer will have minimum bonding capacity of \$1,000,000 from a surety company acceptable to the District; (3) Proposer is authorized to do business in Florida; and (4) Proposer is registered with Polk County and is a licensed contractor in the State of Florida and holds all required local, state and federal licenses in good standing.

Any and all questions regarding this project shall be directed only in email to heatherw@absoluteng.com, no later than **12:00 PM EST on Friday, February 16, 2024**.

Firms desiring to provide services for this project must submit one (1) original and (1) electronic copy in PDF included with the submittal package of the required proposal no later than **12:00 PM EST, on Monday, March 4, 2024 (“Proposal Deadline”)**, at the District Engineer’s Office. Proposals shall be submitted in a sealed opaque package, shall bear the name of the proposer on the outside of the package and

shall identify the name of the project. Each Proposal shall remain binding for a minimum of one hundred twenty (120) days after the Proposal opening.

NOTICE OF SPECIAL MEETING TO OPEN PROPOSALS

Pursuant to Section 255.0518, *Florida Statutes*, the proposals will be publicly opened at a special meeting of the District to be held at the Proposal Deadline and at the District Engineer's Office. The purpose of the special meeting will be to announce the names of the proposers and pricing. No decisions of the District's Board of Supervisors ("**Board**") will be made at that time. A copy of the agenda for the meeting can be obtained from the District Engineer, at heatherw@absoluteng.com.

The meeting is open to the *public* and will be conducted in accordance with the provisions of Florida law. Bids will be opened at the District Engineer's Office at the time and date specified herein. The meeting may be continued in progress without additional notice to a time, date, and location stated on the record.

Any person requiring special accommodation to participate in this meeting is asked to advise the District Engineer's Office at (813) 221-1516, at least three business days before the meetings. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Office.

Any and all questions relative to this procurement shall be directed in writing by e-mail only to Absolute Engineering, Inc., the District Engineer, at heatherw@absoluteng.com. No phone inquiries.

Pollard Road Community Development District
District Manager

POLLARD ROAD COMMUNITY DEVELOPMENT DISTRICT
FOR THE FEAGIN SUBDIVISION WITHIN THE DISTRICT
EVALUATION CRITERIA

**MASTER INFRASTRUCTURE INCLUDING STORMWATER MANAGEMENT, UTILITIES, ROADWAY
AND OFFSITE UTILITIES FOR FEAGIN SUBDIVISION
POLK COUNTY, FLORIDA**

PERSONNEL **(5 POINTS)**

E.g., geographic location of firm's headquarters; adequacy and capabilities of key personnel, including the project manager and field supervisor; present ability to manage this project; evaluation of existing workload; proposed staffing levels, etc.

EXPERIENCE **(10 POINTS)**

E.g., past record and experience of the respondent in self performing similar projects; past performance for this District and other community development districts in other contracts; character, integrity, reputation of respondent, etc.;

UNDERSTANDING SCOPE OF WORK **(10 POINTS)**

Demonstration of the Proposer's understanding of the project requirements.

FINANCIAL CAPABILITY **(10 POINTS)**

Extent to which the proposal demonstrates the adequacy of the Proposer's financial resources and stability as a business entity, necessary to complete the services required.

SCHEDULE **(25 POINTS)**

Demonstration of Proposer's understanding (through presentation in the proposal of a milestone schedule) of how to meet the required substantial and final completion dates. Consideration will be given to proposers that indicate an ability to credibly complete the project in advance of the required substantial and final completion dates without a premium cost for accelerated work.

PRICE **(40 POINTS)**

Points available for price will be allocated as follows:

30 Points will be awarded to the Proposer submitting the lowest cost proposal for completing the work. All other Proposers will receive a percentage of this amount based upon the difference between the Proposer's bid and the low proposer.

10 Points are allocated for the reasonableness of unit prices and balance of proposer.

TOTAL POINTS **(100 POINTS)**

SECTION V



Marsha M. Faux, CFA, ASA
POLK COUNTY PROPERTY APPRAISER

Revised 12/2023
ADA Compliant

2024 Data Sharing and Usage Agreement

This Data Sharing and Usage Agreement, hereinafter referred to as "Agreement," establishes the terms and conditions under which the Pollard Road Community Development District hereinafter referred to as "agency," can acquire and use Polk County Property Appraiser data that is exempt from Public Records disclosure as defined in FS 119.071.

In accordance with the terms and conditions of this Agreement, the agency agrees to protect confidential data in accordance with FS 282.3185 and FS 501.171 and adhere to the standards set forth within these statutes.

For the purposes of this Agreement, all data is provided. It is the responsibility of the agency to apply all statutory guidelines relative to confidentiality and personal identifying information.

The confidentiality of personal identifying information including: names, mailing address and OR Book and Pages pertaining to parcels owned by individuals that have received exempt / confidential status, hereinafter referred to as "confidential data," will be protected as follows:

- 1. The agency will not release confidential data that may reveal identifying information of individuals exempted from Public Records disclosure.
2. The agency will not present the confidential data in the results of data analysis (including maps) in any manner that would reveal personal identifying information of individuals exempted from Public Records disclosure.
3. The agency shall comply with all state laws and regulations governing the confidentiality and exempt status of personal identifying and location information that is the subject of this Agreement.
4. The agency shall ensure any employee granted access to confidential data is subject to the terms and conditions of this Agreement.
5. The agency shall ensure any third party granted access to confidential data is subject to the terms and conditions of this Agreement. Acceptance of these terms must be provided in writing to the agency by the third party before personal identifying information is released.
6. The agency agrees to comply with all regulations for the security of confidential personal information as defined in FS 501.171.
7. The agency, when defined as "local government" by FS 282.3185, is required to adhere to all cybersecurity guidelines when in possession of data provided or obtained from the Polk County Property Appraiser.

The term of this Agreement shall commence on January 1, 2024, and shall run until December 31, 2024, the date of signature by the parties notwithstanding. This Agreement shall not automatically renew. A new agreement will be provided annually to ensure all responsible parties are aware of and maintain the terms and conditions of this Data Sharing and Usage Agreement.

In witness of their agreement to the terms above, the parties or their authorized agents hereby affix their signatures.

POLK COUNTY PROPERTY APPRAISER

Signature: [Handwritten Signature]
Print: Marsha M. Faux CFA, ASA
Title: Polk County Property Appraiser
Date: December 1, 2023

Agency: _____
Signature: _____
Print: _____
Title: _____
Date: _____

Please email the signed agreement to pataxroll@polk-county.net.

SECTION VI

SECTION C

SECTION 1

Pollard Road

Community Development District

Summary of Check Register

July, 15 2023 to January 9, 2024

Bank	Date	Check No.'s	Amount
General Fund	8/4/23	74-77	\$ 1,299.34
	8/10/23	78	\$ 3,176.11
	8/17/23	79	\$ 1,177.74
	8/31/23	80	\$ 260.00
	9/14/23	81-82	\$ 3,321.99
	9/28/23	83	\$ 5,200.00
	10/4/23	84	\$ 340.09
	10/12/23	85	\$ 175.00
	10/19/23	86	\$ 3,168.00
	11/16/23	87	\$ 3,168.66
	12/13/23	88	\$ 3,166.67
	12/21/23	89	\$ 324.50
			\$ 24,778.10
Total Amount			\$ 24,778.10

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED YRMO	TO DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
8/04/23	00012	7/26/23	BH072620	202307	310	51300	11000		SUPERVISOR FEES-07/26/23	*	200.00		
									BOBBIE HENLEY			200.00	000074
8/04/23	00006	7/31/23	00057486	202307	310	51300	48000		NOT. HEARING FY24 BUDGET	*	699.34		
									CA FLORIDA HOLDINGS, LLC			699.34	000075
8/04/23	00014	7/26/23	CC072620	202307	310	51300	11000		SUPERVISOR FEES-07/26/23	*	200.00		
									CHARLES F. CAVARETTA			200.00	000076
8/04/23	00010	7/26/23	RH072620	202307	310	51300	11000		SUPERVISOR FEES-07/26/23	*	200.00		
									RENNIE HEATH			200.00	000077
8/10/23	00002	8/01/23	18	202308	310	51300	34000		MANAGEMENT FEES-AUG23	*	2,916.67		
		8/01/23	18	202308	310	51300	35200		WEBSITE MANAGEMENT-AUG23	*	100.00		
		8/01/23	18	202308	310	51300	35100		INFORMATION TECH-AUG23	*	150.00		
		8/01/23	18	202308	310	51300	51000		OFFICE SUPPLIES	*	2.56		
		8/01/23	18	202308	310	51300	42000		POSTAGE	*	6.88		
									GOVERNMENTAL MANAGEMENT SERVICES			3,176.11	000078
8/17/23	00005	8/11/23	7228	202307	310	51300	31500		ATTORNEY SVCS-JUL23	*	1,177.74		
									KILINSKI / VAN WYK, PLLC			1,177.74	000079
8/31/23	00013	8/18/23	2321567	202307	310	51300	31100		ENGINEERING SVCS-JUL23	*	260.00		
									DEWBERRY ENGINEERS INC.			260.00	000080
9/14/23	00002	9/01/23	19	202309	310	51300	34000		MANAGEMENT FEES-SEP23	*	2,916.67		
		9/01/23	19	202309	310	51300	35200		WEBSITE MANAGEMENT-SEP23	*	100.00		
		9/01/23	19	202309	310	51300	35100		INFORMATION TECH-SEP23	*	150.00		
		9/01/23	19	202309	310	51300	51000		OFFICE SUPPLIES	*	.15		
		9/01/23	19	202309	310	51300	42000		POSTAGE	*	3.17		
									GOVERNMENTAL MANAGEMENT SERVICES			3,169.99	000081
									POLL POLLARD ROAD AGUZMAN				

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT ACCT#	SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
9/14/23	00005	9/11/23	7532	202309	310-51300	31500	ATTORNEY SVCS-AUG23 KILINSKI / VAN WYK, PLLC	*	152.00	152.00	000082
9/28/23	00004	8/29/23	19222	202308	300-15500	10000	FY24 INSURANCE POLICY EGIS INSURANCE & RISK ADVISORS, LLC	*	5,200.00	5,200.00	000083
10/04/23	00006	9/30/23	00059095	202309	310-51300	48000	BOS MEETING FY23/24 CA FLORIDA HOLDINGS, LLC	*	340.09	340.09	000084
10/12/23	00003	10/02/23	89484	202310	310-51300	54000	SPECIAL DISTRICT FEE FY24 DEPARTMENT OF ECONOMIC OPPORTUNITY	*	175.00	175.00	000085
10/19/23	00002	10/01/23	20	202310	310-51300	34000	MANAGEMENT FEES-OCT23 WEBSITE MANAGEMENT-OCT23 INFORMATION TECH-OCT23 OFFICE SUPPLIES POSTAGE GOVERNMENTAL MANAGEMENT SERVICES	*	2,916.67	3,168.00	000086
11/16/23	00002	11/01/23	21	202311	310-51300	34000	MANAGEMENT FEES-NOV23 WEBSITE MANAGEMENT-NOV23 INFORMATION TECH-NOV23 OFFICE SUPPLIES POSTAGE GOVERNMENTAL MANAGEMENT SERVICES	*	2,916.67	3,168.66	000087
12/13/23	00002	12/01/23	22	202312	310-51300	34000	MANAGEMENT FEES DEC 23 WEBSITE ADMIN DEC 23 INFORMATION TECH DEC 23 GOVERNMENTAL MANAGEMENT SERVICES	*	2,916.67	3,166.67	000088

POLL POLLARD ROAD AGUZMAN

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
12/21/23	00005	12/16/23 8219	202311 310-51300-31500	KILINSKI / VAN WYK, PLLC	*	324.50	324.50 000089
-----						TOTAL FOR BANK A	24,778.10
						TOTAL FOR REGISTER	24,778.10

POLL POLLARD ROAD AGUZMAN

SECTION 2

Pollard Road
Community Development District

Unaudited Financial Reporting
December 31, 2023



Table of Contents

1	<hr/>	Balance Sheet
2	<hr/>	General Fund
3	<hr/>	Month to Month

Pollard Road
Community Development District
Combined Balance Sheet
December 31, 2023

		<i>General Fund</i>
Assets:		
Cash:		
Operating Account	\$	18,196
Total Assets	\$	18,196
Liabilities:		
Accounts Payable	\$	-
Total Liabilities	\$	-
Fund Balance:		
Unassigned	\$	18,196
Total Fund Balances	\$	18,196
Total Liabilities & Fund Balance	\$	18,196

Pollard Road

Community Development District

General Fund

Statement of Revenues, Expenditures, and Changes in Fund Balance

For The Period Ending December 31, 2023

	Adopted Budget	Prorated Budget Thru 12/31/23	Actual Thru 12/31/23	Variance
Revenues:				
Developer Contributions	\$ 406,550	\$ 20,000	\$ 20,000	\$ -
Total Revenues	\$ 406,550	\$ 20,000	\$ 20,000	\$ -
Expenditures:				
<u>General & Administrative:</u>				
Supervisor Fees	\$ 12,000	\$ 3,000	\$ -	\$ 3,000
Engineering	\$ 15,000	\$ 3,750	\$ -	\$ 3,750
Attorney	\$ 25,000	\$ 6,250	\$ 325	\$ 5,926
Annual Audit	\$ 3,500	\$ -	\$ -	\$ -
Assessment Administration	\$ 5,000	\$ -	\$ -	\$ -
Arbitrage	\$ 450	\$ -	\$ -	\$ -
Dissemination	\$ 5,000	\$ -	\$ -	\$ -
Trustee Fees	\$ 4,050	\$ -	\$ -	\$ -
Management Fees	\$ 35,000	\$ 8,750	\$ 8,750	\$ -
Information Technology	\$ 1,800	\$ 450	\$ 450	\$ -
Website Maintenance	\$ 1,200	\$ 300	\$ 300	\$ -
Postage & Delivery	\$ 1,000	\$ 250	\$ 3	\$ 247
Insurance	\$ 5,750	\$ 5,750	\$ 5,200	\$ 550
Copies	\$ 1,000	\$ 250	\$ -	\$ 250
Legal Advertising	\$ 10,000	\$ 2,500	\$ -	\$ 2,500
Administrative Contingency	\$ 5,000	\$ 1,250	\$ 115	\$ 1,135
Office Supplies	\$ 625	\$ 156	\$ 0	\$ 156
Dues, Licenses & Subscriptions	\$ 175	\$ 175	\$ 175	\$ -
Subtotal General & Administrative:	\$ 131,550	\$ 32,831	\$ 15,317	\$ 17,514
<u>Operations & Maintenance</u>				
Playground Lease	\$ 25,000	\$ 6,250	\$ -	\$ 6,250
Field Contingency	\$ 250,000	\$ 62,500	\$ -	\$ 62,500
Subtotal Operations & Maintenance:	\$ 275,000	\$ 68,750	\$ -	\$ 68,750
Total Expenditures	\$ 406,550	\$ 101,581	\$ 15,317	\$ 86,264
Excess (Deficiency) of Revenues over Expenditures	\$ -	\$ -	\$ 4,683	
Fund Balance - Beginning	\$ -	\$ -	\$ 13,513	
Fund Balance - Ending	\$ -	\$ -	\$ 18,196	

Pollard Road
Community Development District
Month to Month

	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sept	Total
Revenues:													
Developer Contributions	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000
Total Revenues	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000
Expenditures:													
General & Administrative:													
Supervisor Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Attorney	\$ -	\$ 325	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 325
Annual Audit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Assessment Administration	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Arbitrage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Dissemination	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Trustee Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Management Fees	\$ 2,917	\$ 2,917	\$ 2,917	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,750
Information Technology	\$ 150	\$ 150	\$ 150	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 450
Website Maintenance	\$ 100	\$ 100	\$ 100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300
Postage & Delivery	\$ 1	\$ 2	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3
Insurance	\$ 5,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,200
Copies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Legal Advertising	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Administrative Contingency	\$ 38	\$ 38	\$ 38	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 115
Office Supplies	\$ 0	\$ 0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0
Dues, Licenses & Subscriptions	\$ 175	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 175
Subtotal General & Administrative:	\$ 8,581	\$ 3,531	\$ 3,205	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,317
Operations & Maintenance													
Playground Lease	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Field Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal Operations & Maintenance:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 8,581	\$ 3,531	\$ 3,205	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,317
Excess Revenues (Expenditures)	\$ 11,419	\$ (3,531)	\$ (3,205)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,683