

**MINUTES OF MEETING
POLLARD ROAD
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Pollard Road Community Development District was held on Wednesday, **January 24, 2024** at 9:30 a.m. at 346 E. Central Ave., Winter Haven, Florida.

Present and constituting a quorum were:

Lauren Schwenk	Vice Chair
Bobbie Henley	Assistant Secretary
Chuck Cavaretta	Assistant Secretary

Also, present were:

Jill Burns	District Manager, GMS
Roy Van Wyk <i>via Zoom</i>	District Counsel, Kilinski Van Wyk Law
Rey Malave <i>via Zoom</i>	District Engineer, Dewberry

The following is a summary of the discussions and actions taken at the January 24, 2024 Pollard Road Community Development District's Regular Board of Supervisor's Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order. Three Supervisors were in attendance at the meeting constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

There were no members of the public present.

THIRD ORDER OF BUSINESS

**Approval of Minutes of the July 26, 2023
Board of Supervisors Meetings**

Ms. Burns asked for changes or corrections to the July 26, 2023 Board of Supervisors meeting minutes. The Board had no changes to the minutes.

January 24, 2024

Pollard Road CDD

On MOTION by Ms. Schwenk, seconded by Ms. Henley, with all in favor, the Minutes of the July 26, 2023 Board of Supervisors Meeting, were approved.

FOURTH ORDER OF BUSINESS

Consideration of Notice of RFP for District Construction Services and Approval of Evaluation Criteria

Ms. Burns noted that the ad included has a pickup date of February 2, 2024 and bids are due March 4, 2024. Questions are due by February 16, 2024.

On MOTION by Ms. Schwenk, seconded by Ms. Henley, with all in favor, Authorizing Staff to Issue the Notice of RFP for District Construction Services and Approval of Evaluation Criteria, was approved.

FIFTH ORDER OF BUSINESS

Consideration of 2024 Data Sharing and Usage Agreement with Polk County Property Appraiser

Ms. Burns reviewed the agreement and noted that this was an annual renewal.

On MOTION by Ms. Henley, seconded by Mr. Cavaretta, with all in favor, the 2024 Data Sharing and Usage Agreement with Polk County Property Appraiser, was approved.

SIXTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Van Wyk had nothing to report.

B. Engineer

Mr. Malave had nothing further to report.

C. District Manager’s Report

i. Approval of Check Register

Ms. Burns presented the check register through July 5, 2023 through January 9, 2024 totaling \$24,778.10.

