MINUTES OF MEETING POLLARD ROAD COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Pollard Road Community Development District was held on Wednesday, **January 24, 2024** at 9:30 a.m. at 346 E. Central Ave., Winter Haven, Florida.

Present and constituting a quorum were:

Lauren Schwenk Bobbie Henley Chuck Cavaretta Vice Chair Assistant Secretary Assistant Secretary

Also, present were:

Jill Burns Roy Van Wyk *via Zoom* Rey Malave *via Zoom* District Manager, GMS District Counsel, Kilinski Van Wyk Law District Engineer, Dewberry

The following is a summary of the discussions and actions taken at the January 24, 2024 Pollard Road Community Development District's Regular Board of Supervisor's Meeting.

FIRST ORDER OF BUSINESS Roll Call

Ms. Burns called the meeting to order. Three Supervisors were in attendance at the meeting constituting a quorum.

SECOND ORDER OF BUSINESS Public Comment Period

There were no members of the public present.

THIRD ORDER OF BUSINESS

Approval of Minutes of the July 26, 2023 Board of Supervisors Meetings

Ms. Burns asked for changes or corrections to the July 26, 2023 Board of Supervisors meeting minutes. The Board had no changes to the minutes.

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On MOTION by Ms. Schwenk, seconded by Ms. Henley, with all in favor, the Minutes of the July 26, 2023 Board of Supervisors Meeting, were approved.

FOURTH ORDER OF BUSINESS

Consideration of Notice of RFP for District Construction Services and Approval of Evaluation Criteria

Ms. Burns noted that the ad included has a pickup date of February 2, 2024 and bids are

due March 4, 2024. Questions are due by February 16, 2024.

On MOTION by Ms. Schwenk, seconded by Ms. Henley, with all in favor, Authorizing Staff to Issue the Notice of RFP for District Construction Services and Approval of Evaluation Criteria, was approved.

FIFTH ORDER OF BUSINESS

Consideration of 2024 Data Sharing and Usage Agreement with Polk County Property Appraiser

Ms. Burns reviewed the agreement and noted that this was an annual renewal.

On MOTION by Ms. Henley, seconded by Mr. Cavaretta, with all in favor, the 2024 Data Sharing and Usage Agreement with Polk County Property Appraiser, was approved.

SIXTH ORDER OF BUSINESS Staff Reports

A. Attorney

Mr. Van Wyk had nothing to report.

B. Engineer

Mr. Malave had nothing further to report.

C. District Manager's Report

i. Approval of Check Register

Ms. Burns presented the check register through July 5, 2023 through January 9, 2024 totaling \$24,778.10.

January 24, 2024

Audience

and

On MOTION by Mr. Cavaretta, seconded by Ms. Henley, with all in favor, the Check Register, was approved.

ii. Balance Sheet and Income Statement

Ms. Burns noted these were the unaudited financials through December 31, 2023 and no action was required by the Board.

SEVENTH ORDER OF BUSINESS Other Business

There being no comments, the next item followed.

EIGHTH ORDER OF BUSINESS

Supervisors Requests

Comments

Adjournment

There being no comments, the next item followed.

NINTH ORDER OF BUSINESS

On MOTION by Mr. Cavaretta, seconded by Ms. Henley, with all in favor, the meeting was adjourned.

Jill Burns

Secretary/Assistant Secretary

— DocuSigned by:

Rennie Heath

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Chairman/Vice Chairman