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MINUTES OF MEETING
POLLARD ROAD
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Pollard Road Community Development District was held on **Tuesday**, **June 2, 2026,** at 10:51 a.m. at 346 E. Central Ave., Winter Haven, Florida.

Present and constituting a quorum were:

Jessica Spencer	Assistant Secretary
Bobbie Shockley	Assistant Secretary
Lindsey Roden	Assistant Secretary

Also, present were:

Jill Burns	District Manager, GMS
Roy Van Wyk	District Counsel, Kilinski Van Wyk
Megan Birnholz-Couture	District Counsel, Kilinski Van Wyk

The following is a summary of the discussions and actions taken at the June 2, 2026, Pollard Road Community Development District's Regular Board of Supervisors meeting.

FIRST ORDER OF BUSINESS **Roll Call**

Ms. Burns called the meeting to order. Three Supervisors were present in person constituting a quorum.

SECOND ORDER OF BUSINESS **Public Comment Period**

There being no comments, the next item followed.

THIRD ORDER OF BUSINESS **Approval of Minutes of the March 3, 2026 Board of Supervisors Meeting**

Ms. Burns presented the minutes of the March 3, 2026 Board of Supervisors meeting minutes and asked for any comments, corrections, or changes. The Board had no changes to the minutes.

Docusign Envelope ID: 4D70E3F2-4D62-8F97-82A3-985A4A777473

On MOTION by Ms. Shockley, seconded by Ms. Spencer, with all in favor, the Minutes of the March 3, 2026 Board of Supervisors Meeting were approved.

FOURTH ORDER OF BUSINESS Public Hearing

A. Public Hearing on the Adoption of the Fiscal Year 2026/2027 Budget

Ms. Burns moved into the public hearing for adoption of the Fiscal Year 2027 budget, noting that the hearing had been properly advertised. She asked for a motion to open the public hearing.

On MOTION by Ms. Shockley, seconded by Ms. Roden, with all in favor, Opening the Public Hearing, was approved.

i. Consideration of Resolution 2026-04 Adopting the District's Fiscal Year 2026/2027 Budget and Appropriating Funds

Ms. Burns stated that the only changes since preliminary approval were updates to actuals and projections. She confirmed that the budget is developer-funded, with costs billed only as incurred.

On MOTION by Ms. Shockley, seconded by Ms. Roden, with all in favor, Resolution 2026-04 Adopting the District's Fiscal Year 2026/2027 Budget and Appropriating Funds, was approved.

ii. Consideration of Fiscal Year 2026/2027 Developer Funding Agreements

Ms. Burns stated Ms. Burns stated the Fiscal Year 2027 Developer Funding Agreement is with Highland Cassidy LLC and indicated its intent to approve the agreement subject to confirmation of the entity.

On MOTION by Ms. Spencer, seconded by Ms. Shockley, with all in favor, the Fiscal Year 2026/2027 Developer Funding Agreements, was approved.

Ms. Burns asked for a motion to close the public hearing.

Docusign Envelope ID: 4D70E3F2-4D62-8F97-82A3-985A4A777473

On MOTION by Ms. Shockley, seconded by Ms. Spencer, with all in favor, Closing the Public Hearing, was approved.

FIFTH ORDER OF BUSINESS **Consideration of Resolution 2026-05 Re-Setting a Public Hearing on the Adoption of Amended and Restated Rules of Procedure for the District (Suggested Date: November 3, 2026)**

Ms. Burns presented Resolution 2026-05, resetting the public hearing for adoption of the amended and restated Rules of Procedure, and set the hearing for November 3, 2026, at 9:45 a.m. at the current meeting location.

On MOTION by Ms. Roden, seconded by Ms. Shockley, with all in favor, Resolution 2026-05 Re-Setting a Public Hearing on the Adoption of Amended and Restated Rules of Procedure for the District on November 3, 2026 9:45 a.m., was approved.

SIXTH ORDER OF BUSINESS **Consideration of Resolution 2026-06 Designation of a Regular Monthly Meeting Date, Time, and Location for Fiscal Year 2026/2027**

Ms. Burns presented Resolution 2026-06, designating the regular meeting schedule for Fiscal Year 2027, and approved a schedule of four meetings in a year to be held at 9:45 a.m. at the current meeting location.

On MOTION by Ms. Shockley, seconded by Ms. Spencer, with all in favor, Resolution 2026-06 Designation of a Regular Monthly Meeting Date, Time, and Location for Fiscal Year 2026/2027, was approved.

SEVENTH ORDER OF BUSINESS **Consideration of Resolution 2026-07 Designating a Date, Time, and Location for a Landowners' Meeting and Election (Tuesday, November 3, 2026 – Regular Meeting Date) (Seat #1, Seat #2, & Seat #3)**

Docusign Envelope ID: 4D70E3F2-4D62-8F97-82A3-985A4A777473

Ms. Burns presented Resolution 2026-07, designating the date, time, and location for the landowner election, and set the election for Tuesday, November 3, 2026, at 9:45 a.m. at the current meeting location for Seats 1, 2, and 3.

> On MOTION by Ms. Shockley, seconded by Ms. Spencer, with all in favor, Resolution 2026-07 Designating a Date, Time, and Location for a Landowners' Meeting and Election on Tuesday, November 3, 2026 – Regular Meeting Date (Seat #1, Seat #2, & Seat #3), was approved.

EIGHTH ORDER OF BUSINESS **Presentation of Fiscal Year 2025 Audit Report**

Ms. Burns reviewed the Fiscal Year 2025 audit report. She noted the letter to management was located on page 24 reflected no findings or instances of non-compliance. Ms. Burns stated this was considered a clean audit and had been submitted to the state by the June 30 deadline.

> On MOTION by Ms. Spencer, seconded by Ms. Shockley, with all in favor, Accepting the Fiscal Year 2025 Audit Report, was approved.

NINTH ORDER OF BUSINESS **Goals and Objectives**

A. Adoption of Fiscal Year 2027 Goals & Objectives

B. Review of Approved Fiscal Year 2026 Goals & Objectives and Authorizing Chair to Execute Final Form

Ms. Burns stated that the final agenda item was consideration of the Fiscal Year 2027 goals and objectives, which were unchanged from the Fiscal Year 2026 goals and objectives previously adopted by the Board. She stated that the Board was on track to meet the current year's goals and objectives and requested authorization for the Chair to work with staff at the end of the fiscal year to confirm completion of the goals and execute the required form.

> On MOTION by Ms. Shockley, seconded by Ms. Spencer, with all in favor, Adopting the Fiscal Year 2027 Goals & Objectives and Accepting the Fiscal Year 2026 Goals & Objectives and Authorizing Chair to Execute Final Form was approved.

TENTH ORDER OF BUSINESS **Staff Reports**

Docusign Envelope ID: 4D70E3F2-4D62-8F97-82A3-985A4A777473

A. Attorney

Ms. Birnholz-Couture reminded the Board that ethics training is due by the end of the calendar year.

B. Engineer

There being no comments, the next item followed.

C. District Manager's Report

i. Approval of Check Register

Ms. Burns stated the check register is in the agenda package for review.

On MOTION by Ms. Shockley, seconded by Ms. Spencer, with all in favor, the Check Register, was approved.

ii. Balance Sheet & Income Statement

Ms. Burns presented the balance sheet and stated they were in the package for review. There was no action necessary.

iii. Presentation of Number of Registered Voters – 0

Ms. Burns stated as of April 15, the number of registered voters within the District was 0.

iv. Reminder to Board Members to Fil Form 1's by the July 1, 2026 Deadline

Ms. Burns reminded the Board to file Form 1 by the July 1 deadline.

ELEVENTH ORDER OF BUSINESS Other Business

The Board discussed the Developer Funding Agreement and the listed entity, noted that the matter had also been raised previously, and agreed to confirm the entity information and update the agreement if necessary.

TWELFTH ORDER OF BUSINESS Supervisors Requests and Audience Comments

There were being no comments, the next item followed.

THIRTEENTH ORDER OF BUSINESS Adjournment

Docusign Envelope ID: 4D70E3F2-4D62-8F97-82A3-985A4A777473

Ms. Burns asked for a motion to adjourn.

On MOTION by Ms. Roden, seconded by Ms. Shockley, with all in favor, the meeting was adjourned.

Jill Burns
Secretary/Assistant Secretary

Signed by:
Rennie Heath
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Chairman/Vice Chairman